

JOINT CAPITAL PLANNING COMMITTEE MINUTES — DRAFT
March 12, 2010

The meeting was called to order at 8:41 a.m. in the Town Room, Town Hall.

Present: Kathleen Anderson(8:53), Ann Awad, Elaine Brighty, Stephanie O’Keeffe, Sarah McKee, Catherine Sanderson, Kay Moran, Doug Slaughter.

Others present: Town Manager Larry Shaffer, Assistant Town Manager/Finance Director John Musante, Superintendent of Public Works Guilford Mooring, LSSE Director Linda Chalfant, John Coelho, Conservation, Planning and Inspections Director David Ziomek, Planning Director Jonathan Tucker, Walter Wolnik

Leisure Services and Supplemental Education and Cherry Hill Golf Course

Chalfant and Coelho described the capital requests for LSSE and the Cherry Hill Golf Course, respectively. The top priorities for funding in FY 11 are:

- \$50,000 for reconstruction of the Mill River Tennis Court surfaces. Chalfant stated that the courts were built in the 1970’s and have gone beyond their useful life. The courts may have to be closed for safety reasons if this project is not funded.
- \$15,000 for a well at Cherry Hill Golf Course. Coelho said that the current gravity fed pond does not contain enough water to meet the needs of the course. Over the last two summers watering of the greens and fairways has been curtailed in order to preserve the pond, but this puts these components of the course at risk.

Conservation

Ziomek described the two FY 11 capital requests for the Conservation department and updated the committee on the status of some ongoing projects.

- \$10,000 for Hitchcock Center building and roof repairs. Ongoing maintenance of the Town’s asset is necessary for safety reasons and to preserve its value.
- \$10,000 for site design for the parking, traffic flow and pedestrian access around the Hitchcock Center and Common School.

Planning

Shaffer explained the overview and goals for the development of the Patterson property in North Amherst. Specifically he identified the need for \$120,000 in capital expenditure for the purchase of a 3 year option agreement in order for the Town to more actively

participate in the development of the Professional Research Park (PRP) zoned property owned by the Patterson Nominee Trust.

Tucker explained the other Planning Department capital requests and updated the committee on the progress of existing capital projects. The Planning Department's top priorities for funding in FY 11 are:

- \$100,000 for Town-wide GIS mapping with flood area analysis. This is the Department's top priority. The creation of new FEMA Flood Insurance Rate Maps and new Flood-Prone Conservancy (FPC) zoning district boundaries are the primary tangible outcomes of this project.
- \$20,000 for continued support of the implementation of the Master Plan. This would fund the second year of a three year process to implement aspects of the Master Plan.

ADJOURNMENT

The meeting was adjourned at 10:35 a.m.

Minutes submitted by Douglas Slaughter